### Whitney Wildcat Football League,

## A Non-Profit Organization Revised By-Laws

Effective: July 1, 2024

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#### Article 1: Name, Purpose, & Organization

- 1.1 The name of the organization is **Whitney Wildcat Football League**, which can be referred to as "**WWFL**" for abbreviation. Business may be conducted as either the full name, or the abbreviation
- 1.2 The official colors will be Royal Blue, White and Black.
- 1.3 Whitney Wildcat Football League is a non-profit organization exempt from taxation under Section 501c(3) of the Internal Revenue Code. (Article 10. 1)
- 1.4 The goals of the WWFL organization are to develop sound, proficient players and participants for advancement to school programs. We want to help establish good character within the young athletes, to develop a strong, physically fit body and to create a healthy competitive spirit in each participant. Our motto is 'The player first, the sport second."
- 1.5 It is a policy of the organization to not discriminate or tolerate discrimination on the basis of religious beliefs, age, sex, gender, or physical handicap.
- 1.6 The mailing address is: P.O. Box 2082, Whitney, TX 76692, unless a physical address is needed, which would be designated by the board depending on the specific situation.
- 1.7 Whitney Wildcat Football league is currently participating in NEH league (Article 10.2) for football and cheerleading, and \_\_\_\_\_\_\_ for volleyball (Article 10.3). WWFLs bylaws do not supersede either of these organizations bylaws. Golf is currently run independently.

#### Article 2: Governance & Procedures

(The current elected positions will complete their terms. The new positions will become effective as of 1/15/2025)

2.1 The governance of this organization shall be vested in the a board of elected positions, which will consist of the following twelve (12) elected positions: **President, Vice President, Secretary, Treasurer, Athletic Director, Community Liaison/Web Master,** 

# Football Coordinator, Volleyball Coordinator, Cheer Coordinator, Golf Coordinator, Sales Coordinator, & Facility Coordinator/Maintenance.

- I. Except for the title of President, all positions will be given equal vote. In the event of a tie, the President will be given the tie-breaking vote.
- II. Of the twelve positions, there will be a **Board of Directors** that will consist of the **President, Vice President, Secretary, Treasurer and Athletic Director**.
- III. Except for the President and Vice President, the board will be divided into subsections. These subsections will work together on season planning, agenda matters to bring to meetings, budgeting, or other matters in order to streamline certain processes. (NOTE: THESE SUBSECTION DUTIES WILL WORK IN TANDEM WITH THE DUTIES EACH ROLE IS RESPONSIBLE FOR. BOARD MEMBERS WILL BE RESPONSIBLE FOR THEIR OWN ASSIGNED TASKS.)
  - a. Under the Athletic Director there will be the coordinator for each sport that is offered; Football, Volleyball, Cheer and Golf. This subsection will be responsible for coordinating the season schedules, ensuring that all individual sports rules and procedures are being followed, and proposing budgets for needed equipment, and bring matters to such as proposed schedules and season changes.
  - b. Under the Treasurer will be Sales representative. This subsection will be responsible for ensuring that the financials are in order, items approved for purchase are acquired in a timely manner, concession and gate items are purchased and readily available on host days, reach out to potential vendors for donations and contacts, manage sponsorships, and will lead the organization of any fundraising, raffle or banquet events.
  - c. Under the Secretary will be the Community Liaison/Web Master & Facility Coordinator/Maintenance. This subsection will be responsible for ensuring that the social media pages and online registration portals are kept current and all questions and comments are addressed in a timely fashion, agenda and minutes are posted in accordance with these by-laws and government standard, any documents from the leagues/organizations WWFL is participating in are kept up to date, and acquire rental agreements with the ISD or other locations to provide practice or hosting locations and ensure that the facilities are kept in acceptable conditions.
- IV. The number of elected positions is able to increase if a sport is added or a need is realized.
- 2.2 Meetings will be set for the 1st Monday of each month, at 7:00p, if this date falls on a holiday, it will be held on the following day. The agenda will need to be posted three (3) days prior to the meeting via social media (Example of agenda, Article 10.4). In order for a vote to be held, 2 members of the Board of Directors must be present. Minutes will be provided for review in the Board chat (Example of Minutes, Article 10.5) within two (2)

days. Printed minutes must be brought to the following meeting for board approval and signature to post to our social media, and added to the minute section of the document book.

- I. The **January** meeting will be held to welcome in new members and review the Bylaws to confirm duties and expectations for each role for the year and ensure a smooth transfer of power. The **February** meeting will be held to go over budget and financials to be set for the remainder of the year for each sport. Regular meetings will resume in March.
- II. All matters that need to be discussed at a meeting will need to be added to the agenda. The topic and brief description will need to be submitted in writing to the Secretary prior to the agenda being posted. Any matter that is not submitted, will not be addressed until the following meeting. Voting will need to be done in an official meeting capacity.
- III. Each board member needs to be present at Board Meetings to ensure that matters are fully discussed prior to a vote with fair representation of each subsection or sport. However, it is understood that certain circumstances can arise. Members are able to call another member who is present in order to be counted as present in a meeting.
  - Any member who is not present for three (3) consecutive meetings will have their role discussed and voted on at the following meeting. They will be given the opportunity to give reasons for their absence and the other members will discuss appropriate action. The member in question may be asked to recuse themselves from their position, considered a resignation (Article 2.4) If said member refuses to recuse, the board would invoke a Forced Expulsion (Article 2.5)
- IV. A **Special Meeting** is only able to be requested if a vote is needed between the official meetings.
  - i. Only the 5 members in the Board of Directors will be able to call a Special meeting.
  - ii. These meetings will still need to be posted three (3) days in advance for a vote to take place.
  - iii. Two/thirds of the members will be required to be in attendance for votes to be made.
- V. An **Emergency meeting** may only be called by a member of the Board of Directors. These meetings may only be called in the event of a major issue, such as child safety, parental issues, volunteer issues, or a similar event. Voting at an emergency meeting may only be official if the following conditions are met:
  - i. 3 of the members of the Board of Directors are present
  - ii. 2/3<sup>rd</sup> of the full board is present (members who have attended via telephone do count as present)

- iii. These meetings are to be considered closed session, so only Board members and those members of the public who are directly involved may be present
- iv. There must be a 3 hour notice before the meeting can be call to allow members the opportunity to participate.
  - a) If all members are able to arrive sooner, or respond that they will be unavailable to attend, the meeting can be started before the 3 hour mark.

#### 2.3 Board Member Terms:

- I. Each elected position will serve a term of two (2) years. Terms begin January 15<sup>th</sup> and end on January 15<sup>th</sup> two years later. This will allow new members to be voted in at the January meeting and give two weeks of overlap between the existing board and new board to pass along information to a new members. During this two week overlap, the existing board would still have voting responsibilities, the new positions will not take full responsibility until the January 15<sup>th</sup> date.
  - The positions of President, Secretary, Athletic Director, Volleyball Coordinator, Golf Coordinator, and Sales Coordinator will be up for reelection in odd numbered years.
  - ii. The positions of Vice President, Treasurer, Community Liaison/Web Master, Cheer Coordinator and Facility Coordinator/Maintenance will be up for re-election in even numbered years.
  - iii. If a position is listed as interim, that position is held until the voting year is held
- II. Positions that are coming to the end of term will be posted via social media on December 1<sup>st</sup> and will remain open for three weeks. The current board will vote on the new positions in the January meeting with all active sitting members. Two thirds of the active sitting board will need to be present at this meeting to review the candidates and elect the new members. Once voting has been completed, a social media post will be made to list out all members for the following year.
  - i. All interested participants must submit a letter of interest with qualifications.
  - ii. Members who have served their term and would like to continue to serve will be required to re-run for their position or another available position
  - iii. Board members who are ending their term will need to be present in the January meeting to help with the transition to new members.
- i. During the term of any position, if a resignation is submitted, a social media post will be made calling for letters of interest for 7 days to an "interim" person to fill the vacancy once the board has voted to accept the resignation. This interim position is only active during the remaining time of the original board members term.

- i. The post announcing the vacancy will not be posted until the resignation is accepted at an official meeting. Once the resignation is accepted, the board will confirm the date that the post will be made public.
- ii. A board member who is in their elected positions' term may submit a letter for an "interim" vacancy. The same rules follow for re-election. However, a board member or coordinator may only submit a letter to hold an interim position one time until a full term at one position has been completed.

#### 2.4 Board Resignation:

In the event of a **voluntary resignation**, the board member will not be eligible to re-join for the board for a full term. They will still be able to volunteer or coach, as long as they are able to pass the requirements of all coaches.

#### 2.5 Forced expulsion:

In the event that the Code of Conduct is not followed by any standing board member, the remaining board will convene to review the misconduct in a Special Meeting, or Emergency Meeting depending on the situation, called by a member of the Board of Directors. During this time, no public comment on the incident will be made. At the Special meeting, a vote will take place on whether or not the conduct should result in expulsion. Said vote must pass with ¾ vote. If the vote does result in a termination of the term, the expulsed board member will be banned from running for another board position indefinitely. Depending on the nature of the offense, and if they are able to pass the requirements set for coaches, they are able to submit for **assistant coaching**. After the conclusion of the special meeting, at that time the Secretary or Community Liaison/Web Master will post an approved statement.

i. The member in question will be given the opportunity to explain situation, and have other members ask any questions needed. The member will then be requested to leave for closed discussion and a board vote.

#### Article 3: Duties of Officers

- 1. President Preside over and conduct meetings according to procedure, call special or emergency meetings based on circumstances, keep members on the subject and within the time limit during meetings, represent the organization and speak on occasion to the public or league board, coordinate organization efforts and check on progress between all board members, keep order and maintain a positive public image for the organization and the community. Will have access to all social media sites, email accounts, online registrations, and bank accounts.
- 2. Vice President will work with the president to ensure all duties and meeting protocol is followed for the local group, as well as the league's board. Will be required to maintain a healthy, positive working relationship with the school district. Should the president be unavailable or unable to perform their duties, this role will stand in for the president.

- 3. Secretary Will have access to the organizations email accounts, social medias, and online registration portals. Will ensure that the agenda is posted in accordance with these by-laws prior to any scheduled meeting and with recording minutes of meetings, once minutes are approved and signed, will keep record of minutes for three (3) years. Will work with the president and other members on posting schedules for practice and games, cancelations, and reschedules. Will be responsible to submitting scholarship information to the high school. Will maintain all important documents in an organized fashion.
- 4. Treasurer Oversees all financial aspects of the organization, will prepare monthly financial reports for each board meeting, as well as a yearly financial statement to be reviewed at the start of the January meeting, provide financial transparency and compliance with non-profit financial requirements and Federal/State laws and regulations. Will have access to all bank accounts and will be in charge of all purchases and financial record keeping. Will have access to the online registration portal to keep a record of any registration dues paid through that subscription.
- 5. Athletic Director Head the offered sport coordinators to ensure smooth functioning and interactions between the programs offered, work with the group to practice and game times, review the rules and regulations for each sport to ensure that all by-law requirements are being followed accordingly, receive feedback from all sport participants and families to ensure that any potential issues are addressed. Should any coordinator positions be left vacant, the AD will cover the duties of that sport coordinator until the position is filled. Should the vice president be unavailable or unable to perform their duties, this role will stand in for the vice-president.
- 6. Community Liaison/Web Master will have access to all social media pages, organization email, and will maintain our online registration platforms. All posts will need to be appropriate and match the values of the organization, any statements or public comment on certain matters would need to be submitted for review and approval by the other members of the board prior to post. This role will be in charge of keeping the community informed of all upcoming dates, will ensure that all children who are posted in our updates have a waiver to release their images. Also, will design banners, signs, uniforms and trophies and submit bids and invoices to the treasurer for payment. Should the secretary be unavailable or unable to perform their duties, this role will stand in for the secretary.
- 7. Football Coordinator Head the football teams to ensure smooth functioning and interactions between the different teams, work with the team coaches to set practice schedules, review the rules and regulations from NEH to ensure that all by-law requirements are being followed accordingly, assist all coaching groups to work cohesively, and check that the needed binder for each time is accurately filled out and ready to be presented for each game. This coordinator will work with the other sport coordinators and the Athletic Director to set budgets, host games, tournaments, and playoffs. Should the athletic director be unavailable or unable to perform their duties, this role will stand in for the athletic director.

- 8. Volleyball Coordinator Head the volleyball teams to ensure smooth functioning and interactions between the different teams, work with the team coaches to set practice schedules, review the rules and regulations from the entered league to ensure that all by-law requirements are being followed accordingly, make sure that coaches have the most up-to-date rules to follow, and assist all coaching groups to work cohesively. This coordinator will work with the other sport coordinators and the Athletic Director to set budgets, host games, tournaments, and playoffs.
- 9. Golf Coordinator Work directly with the Golf Pros at White Bluff or other courses to set to practice schedules and meet times, review the rules and regulations for the programs we are involved with to ensure that all requirements are being followed accordingly, receive feedback from all golf pros, course management, participants and families to ensure that any potential issues are addressed. This coordinator will work with the other sport coordinators and the Athletic Director to set budgets, host games, tournaments, and playoffs.
- 10. Cheer Coordinator Head the cheer squads to ensure smooth functioning and interactions, work with the groups to set practice times, review the rules and regulations to ensure that all by-law requirements are being followed accordingly, and keep parents informed on the season competition. This coordinator will work with the other sport coordinators and the Athletic Director to set budgets, host games, tournaments, and playoffs.
- 11. Sales Coordinator will be in charge of making sure that food is purchased for concession and that the menu is set a prepared with prices for game days. This positions will be a holder of a debit card to the checking account at Citizens State Bank and will fill in for the treasurer should that position be vacant or the member be unavailable. In addition to concession purchases, this position would be able to reach out to available representatives in the area to see if the organization would be able to receive donations, equipment at a bulk price, etc. The sales coordinator would work with the treasurer to set up and maintain the scholarship programs, and fund raising events and raffles, and provide information to the secretary for posting or submission for social media or printing. Should the treasurer be unavailable or unable to perform their duties, this role will stand in for the treasurer.
- 12. Facility Coordinator/Maintenance this coordinator will work directly with the school and community to rent or use the facilities for games or practices. This role will work with the coordinators and coaches to prepare the needed facility for use. This includes mowing the field, preparing the gym for sport use, and to keep the facility in a clean and well represented manner. All board members will help keep the facilities cleaned, but the coordinator will need to keep all members posted on the condition of the facilities and will set up the major cleaning days.

#### Article 4: Finance

4.1 WWFL will maintain active Checking and Savings accounts at Citizens State Bank, and First Security State Bank.

- I. At each meeting, it will be required that the account statements and an up-to-date transaction log be included in the financial report.
  - i. Each monthly **financial report** (Article 10. 6) needs to include, at a <u>minimum</u>, the following:
    - a) Account totals for all active accounts and total of funds between accounts
    - b) Funds deposited for registration fees
    - c) Costs and Profits for any games hosted for the previous month
    - d) Purchases for the previous month
- II. Each January there will be a required yearly report that will be reviewed and approved.
  - i. The yearly report (Article 10.7) will need to include that following, at a minimum:
    - a) Account totals for all active accounts and total of funds between accounts
    - b) Funds deposited to be separated out by registration, gate, and concession
    - c) If possible, exact breakdown of each sport with Profit/Expenses:
       Registration, Concession products purchased, gate, and concession deposits
      - 1. If the deposits were completely separated for the gate and concession, combine these profits
  - ii. Once the yearly report has been completed and reviewed, the Treasurer will use that information to file the needed tax documents.
- 4.2 The **President** and **Treasurer** will be listed as signors and have full access to all accounts. The **Sales coordinator** will be listed as a signor and have access to <u>only</u> the Checking account at Citizens State Bank.
  - I. There will be two (2) debit cards issued on the Citizens State Bank Checking account. The treasurer and concession coordinator will each hold a card.
    - i. This account will be the primary account, used for concession purchases, uniform fulfillment, equipment needs, etc.
    - ii. If either the Treasurer or Sales Coordinator positions are vacant, the President will hold the card until that position is filled.
  - II. There will only be one (1) debit card issued on the First Security State Bank Checking account. The Treasurer will be the only one to hold and have access to that card. This account will not be the primary account and will be used primarily for fundraising purposes.
    - i. In the event that the Treasurer is unavailable, or the position is vacant, the President will hold the debit card.
- III. Debit cards are only to be used by the members listed on the given Checking account. No card holder is able to pass a card to another board member or volunteer for them to use on the board's behalf.
  - i. If a cardholder does allow another person to use the card, said cardholder will be subject to loss of card access, removal from account access, or dismissal from position.

- a) If the Treasurer misuses their cardholder privileges, they may be subject to a position change with the Sales Coordinator, while simultaneously being removed from each account, or **forced expulsion** from the board, depending on circumstances.
- 4.3 When bringing funds to either registration events, or to a hosted game, the Treasurer will bring the appropriate change for the deposit boxes. Before the boxes are used for gates or concession, the funds need to be counted and verified by two (2) other board members, confirmed by three (3) board members total.
  - I. Once the event has concluded, the treasurer or sales coordinator will need to count the funds in front of two (2) other board members. One of those two members will need to recount the funds and all three will need to sign off on the total funds on a deposit ticket that will be filled out at time of counting, initialed by all verifying members and funds sealed in a bank deposit bag. All cash will need to be deposited into the night drop that same day, or if the deposit it too large to fit into the night drop, that following Monday.
    - i. While not required, it would be best to keep gate fees and concession proceeds separated in order to have a full report included in the financial portion of the monthly meeting and to have a clear idea of profits brought by concession versus attendance for yearly report. In this instance, one deposit would be made for each.
    - ii. If multiple hosting events are occurring on the same day, each location should have separate deposits done so that costs/profits for each sport can be clearly identified.
    - iii. Use of an electronic money counting machine is not required, but if being used, the funds will need ran through the machine two times with three (3) board members to watch and verify funds.

#### Article 5: Amendments

- 5.1 The By-laws are able to be amended based on added offered sports or unforeseen circumstances.
  - I. In order for an amendment to be made, the request for revision must be submitted by a Board member to the Secretary in writing and be placed on the next meeting agenda for discussion and vote.
  - II. Once the need for amending is approved, the subsection of board members will work together to submit the amendment at the following meeting for approval.
  - III. The amendment must be posted in the Boards group discussion for all members to review prior to the next meeting, and questions may be asked in the group discussion.
  - IV. The final draft must be submitted for final review before the agenda is posted for the next meeting date.
  - V. The Board will have an approval vote after all steps have been completed.

#### Article 6: Registration

I. Tackle Football –this season is a fall sport. Registration will be open in March via online portal.

- a. There will be four (4) in-person dates set, as well as by request meeting times
- b. Age group and team size will be set by the founding leagues by-laws.
- c. Registration cost will be voted on in the February meeting once the insurance premium is determined as well as the cost of the uniforms.
- d. Refer to founding league by-laws for specific rules and regulations.
- II. 6 on 6 Football this football season begins in Spring. Registration will be open in February via online portal.
  - a. There will be at least two (2) in-person dates set, as well as by request meeting times
  - b. Age group and team size will be set by the founding leagues by-laws.
  - c. Registration cost will be voted on in the February meeting once the insurance premium is determined as well as the cost of the uniforms.
  - d. Refer to founding league by-laws for specific rules and regulations.
- III. Volleyball this season begins in fall. Registration will be open in March via online portal.
  - a. There will be at least four (4) in-person dates set, as well as by request meeting times
  - b. Age group and team size will be set by the founding leagues by-laws.
  - c. Registration cost will be voted on in the February meeting once the insurance premium is determined as well as the cost of the uniforms.
  - d. Refer to founding league by-laws for specific rules and regulations.
- IV. Cheer –this season begins in fall. Registration will be open in March via online portal.
  - a. There will be four (4) in-person dates set, as well as by request meeting times
  - b. Age group and team size will be set by the founding leagues by-laws as well as the number of athletes registered.
  - c. Registration cost will be voted on in the February meeting once the insurance premium is determined as well as the cost of the uniforms.
  - d. Refer to founding league by-laws for specific rules and regulations.
  - e. This registration will end 2 weeks prior to Tackle football and volleyball registration to avoid delays in uniforms being received.
- V. Golf this season begins in late spring. Registration will be open in March via online portal.
  - a. There will be at least four (4) in-person dates set, as well as by request meeting times
  - b. Age group and team size will be set by the number of registered athletes.
  - c. Registration cost will be voted on in the February meeting once the insurance premium is determined as well as the cost of the uniforms and program being followed.
  - d. Refer to program choice, as well as courses being used, for specific rules and regulations.
- VI. All sports will be required to sign the registration forms, required releases and waivers, and a code of conduct. Any violations to the code of conduct will need to be reviewed by the board and voted on. Disciplinary actions may include additional work outs up to expulsion without refund.

#### VII. Sponsorship Requests –

- a. A parent or guardian may request a sponsorship for their child to participate. Each request much be made in writing and voted on by the board. Once approved, the parent will be required to sign a contract (Article 10.8) to confirm conduction and attendance. Failure to maintain the agreement will result in the scholarship being revoked and the guardian becoming responsible for the cost of the season.
  - i. Each request will be reviewed on a case by case basis, subject to need, and available funds.

#### Article 7: Coaches and Coaching Regulations

- I. All coaches, Head or assistant, will be required to pay for and pass a background check for all sports.
- II. Any person who is interested in being a Head coach will be required to submit a letter of interest to the WWFL email. All Head Coach letters will be reviewed by the board and a vote will be held to assign the position.
  - a. Head coaches are able to bring in the allowed number of coaches based on the founding league by-laws.
  - b. Head coaches are to set a practice schedule and run their teams, but will need to work directly with their coordinator or Athletic Director on matters of forfeits or schedule changes, and safety matters.
- III. Any coach who violates their code of conduct contract will have the matter reviewed from the board and may be subject to expulsion from their position, and possibly banned from volunteering in the future.

#### Article 8: Players, Rosters & Teams

#### I. Players –

- a. WWFL athletes must be students of Whitney ISD, residents in the 76692 zip code, or a surrounding area that does not offer the same sport.
  - i. It will be required that athletes provide proof of residency or attendance.
  - ii. All registered athletes must also follow the sport specific requirements set forth in the Founding league By-laws.

#### II. Rosters & Teams –

- a. Rosters will be set based on the requirements of any league by-laws that we are participating in.
  - i. Teams that are set to a certain number of enrollments will be set on a date registered basis. Tryouts will not be held.
- b. Teams that are not set by participating league by-laws will be set by the number and average of enrollments that best fit the need of the sport that the board and coaches agree upon.
  - i. Golf Teams will be set by draft format between coaches.
  - ii. Cheer Squads will be set by appropriate age and ability for league competitions, based on the coordinators review of registered athletes and discussion with other board members.

#### Article 9: Code of Conduct

9.1 Each participant in the organization, from Board member to athlete, will need to be aware and acknowledge that participation is not right, but a privilege. In order to best represent our community, each person involved will be subject to a code of conduct that will be followed and enforced.

#### 9.2 Board Members –

I hereby Pledge to be a positive role model while volunteering my time for the youth sports organization and accept responsibility for my participation by following this Board code of ethics pledge:

- Be a good sport and example to the athletes and families. Be honest, fair and always show good sportsmanship to all coaches, players, officials, parents, volunteers and fans at any and all practices, meets and games.
- o Put personal goals aside for the betterment of the league.
- o Show courtesy and respect to the athletes, opponents, other coaches and fans.
- Realize that the athletic contests, including practices and camps, are educational experiences
  and opportunities. It is my responsibility as an adult and leader of this organization to lead by
  example and educate all coaches, parents, & athletes in proper etiquette for sports play.
- o I will alert the other Board members of any potential issues that could negatively affect this association or the children involved.
- o I will not engage in unsportsmanlike conduct.
- o I will not engage in rude behavior.
- o I will treat the fields, gyms, and courses with respect and will not cause damage to the property.
- o I will not use profanity.
- I will take responsibility of the community of our coaches and athletes. I will enforce and
  encourage the athletes and their families to maintain proper behavior to ensure all opponents,
  coaches, and officials are treated respectfully.

I understand that infractions have consequences that will be enforced and could result in the termination of my ability to fill my position.

I will adhere to the above rules set in place by WWFL. I understand that while an active member of the board, these rules, regulations and conduct standards will be strictly enforced.

I understand that by taking on the additional responsibility of leading this organization that I will be expected to lead by example and hold myself to a higher level of integrity. I understand that the community will be connecting my actions and the organization standards.

I understand that my failure to follow these rules and guidelines could result in suspension or ejection from the board, which may disallow my ability to continue to volunteer now or in the future.

#### 9.3 Coaches (all sports) –

I hereby Pledge to be positive about my youth sports experience and accept responsibility for my participation by following this Coaches code of ethics pledge:

- Be a good sport and example to the athletes, be honest, fair and always show good sportsmanship to all coaches, players, officials, parents, volunteers and fans at any and all practices, meets and games.
- o Put personal goals aside for the betterment of the team.
- o Show courtesy and respect to the athletes, opponents, other coaches and fans.
- Realize that the athletic contests, including practices, are educational experiences and opportunities. It is my responsibility as an adult and coach to lead by example and educate my team in proper etiquette for sports play.
- o I will attend every practice and game that I physically can. If unable to attend, I will notify the coaches that I cannot so an adjustment can be made in my absence.
- o I will not engage in unsportsmanlike conduct.
- o I will not engage in rude behavior.
- o I understand that infractions have consequences that will be enforced at practices, meets, games, tournaments, or play-offs.
- o I will treat the fields, gyms, and courses with respect and will not cause damage to the property.
- o I will not use profanity.
- I will take responsibility of our coaches and athletes on my team. I will enforce and encourage
  the athletes and their families to maintain proper behavior to ensure all opponents, coaches,
  and officials are treated respectfully.

I will adhere to the above rules set in place by WWFL. I understand that when using facilities wherever my team may travel to, these rules, regulations and conduct standards will be strictly enforced.

I understand that my failure to follow these rules could result in suspension or ejection from the team and being disallowed from continuing to coach or volunteer now or in the future.

#### 9.4 Parents/Players –

I hereby Pledge to be positive about my youth sports experience and accept responsibility for my participation by following this players code of ethics pledge:

- Be a good sport, be honest, fair and always show good sportsmanship to all coaches, players, officials, parents, volunteers and fans at any and all practices, meets and games.
- Learn the value of commitment to the TEAM. I will attend every practice and game that I physically can. If unable to attend, I will notify the coach that I cannot.
- o Put personal goals aside for the betterment of the team.
- o Show courtesy and respect to teammates, opponents and coaches.
- Realize that the athletic contests, including practices, are educational experiences and opportunities.

- o I will not engage in unsportsmanlike conduct.
- o I will not engage in rude behavior.
- o I understand that infractions have consequences that will be enforced at practices, meets, games, tournaments, or play-offs.
- o I will treat the fields, gyms, and courses with respect and will not cause damage to the property.
- o I will not use profanity.

My child, myself and any family and friends who travel to spectate will adhere to the above rules set in place by WWFL when using facilities wherever my team may travel to. These rules, regulations and conduct standards will be strictly enforced.

I/we understand that our failure to follow these rules could result in suspension or ejection from the team with no refund being offered.

#### Article 10 - Appendix

10.1 – 501.3 (c) non-profit letter

10.2 - NEH By-laws

10.3 – Volleyball league By-laws

10.4 - Example of agenda

10.5 – Minutes posted for review

10.6 – Monthly Financial Report

10.7 – Yearly financial Statement